



Orientation Guide and Program

This guide contains the departure and arrival information for all NanoJapan Participants. The details of this schedule will be uploaded into OwlSpace and you can access this via the internet in Japan for any updates or changes that may occur. NanoJapan Program administrators will also be on-hand during your three weeks orientation in Tokyo to go over any additions or revisions with you as they occur.

Emergency Contact Information

Name	Dates in Japan	Cell Phone – Japan	Phone (US)	Email
Police Emergency Number in Japan		110		
Fire Emergency Number in Japan		119		
Tokyo English Lifeline		03-5774-0992		
Kristjan Stone	May 13 – end of August	██████████	██████████	██████████
Andrey Krasilshikov: On-site Director	May 14 – August 8, 2007	██████████		██████████
Patrick Frantz	May 16 onwards	██████████		██████████
Cheryl Matherly: Program Director	July 6 – 12, 20-7		██████████	cheryl-matherly@utulsa.edu
Sarah Phillips: Program Administrator	Not in Japan		Work (713) 348-6362 or ██████████	sphillips@rice.edu
Junichiro Kono	July (dates TBD)		(713) 348-2209	kono@rice.edu
MLC – Language Center		03-3493-3727	http://www.mlcjapanese.co.jp/	

SANUKI CLUB in Ropongi Hills
Near Azabu-juban Station
<http://www.sanuki-club.com/>

Address (in Japanese): □108-0073 □□□□□□□□□□□□□□

Phone: □□□□□□□□□□□□

Email: tokyo@sanuki-club.com

NanoJapan: Schedule

Friday, May 11, 2007		
Morning	<p>Arrival into Houston and Check-in to Hotel OR proceed directly to Rice University (for students outside of the Houston area only)</p> <ul style="list-style-type: none"> ▪ #86774835: Andrew Bradshaw & Nathan Brooks ▪ #86777713: Matthew Carlson & Valla Fatemi ▪ #86777717: Ethan Woo & Gleb Zhelzov 	<p>Medical Center Marriott 6580 Fannin St. Phone: 713-796-0080</p>
11:00 – 11:45 PM	<p>Orientation Program Begins</p> <ul style="list-style-type: none"> ▪ Welcome and Introductions, Dr. Cheryl Matherly ▪ Agenda ▪ Icebreaker activity 	<p>Location: Rice University, Duncan Hall Room 1064</p>
11:45 – 12:00	<p>Overview of NanoJapan Schedule, Sarah Phillips</p>	
12:15 – 1:00 PM	<p>Working Lunch - Research Overview & Expectations in the Lab: Prof. Junichiro Kono</p> <ul style="list-style-type: none"> ▪ Lunch from Jason's Deli ▪ What is the PIRE? ▪ General Research Design of NanoJapan Program ▪ General Introduction to what a Research Lab is Like ▪ Unique Aspects of Japanese Research Labs 	
1:00 – 1:45 PM	<p>NanoJapan 2006 Returnee Panel</p> <ul style="list-style-type: none"> ▪ Introduction & Overview of Research Experience ▪ Q & A with Students 	
1:45 – 2:00 PM	<p>Break</p>	
2:00 – 2:15 PM	<p>NanoJapan Assignments while Abroad</p>	
2:15 – 3:30 PM	<p>Health & Safety Abroad Orientation, Sarah Phillips</p>	
3:30 – 3:45 PM	<p>Break</p>	
3:45 – 5:00 PM	<p>Cultural Adjustment and Living Abroad, Dr. Cheryl Matherly & Sarah Phillips</p> <ul style="list-style-type: none"> ▪ Learning Style Profile ▪ Barnaga Card Game ▪ Debrief 	
5:00 – 5:30 PM	<p>Wrap Up</p>	
5:30 – 6:30 PM	<p>Dinner Catered in from Goode Co. BBQ</p>	

Saturday, May 12, 2007

Online

Check-in Online for your International Flight

- Within 24 hours of departure you should check-in online at Continental.com for your flight. Simply type in your confirmation number.
- From Reservations in the top menu bar select Check-in for Flight
- Enter your confirmation number which is highlighted on your receipt
- Be sure to indicate the number of bags you will be checking.

Do a Final Review of Resources in OwISpace

- **Pre-Departure Information** – Especially Culture Shock/Adjustment
- **Japan Guides and Resources** – All folders will be highly useful
- Call STA Travel at 800-781-4040 to order your pass. You can have it mailed to the NanoJapan program at Rice and we will forward it on to you in Japan.

Day

Free – Take time to Sight-see in Houston for out-of-towners or Complete Final Preparations for Departure – Recommendations Include:

- **Houston Art Car Parade: Main Street Drag from 9 am – 2 pm** (<http://www.orangeshow.org/artcar.html>): More than 70 art cars will visit more than 30,000 people who otherwise may not be able to experience the parade, stopping at children's hospitals, schools and community centers. Departs from the Houston Zoo.
- **Houston Zoo in Hermann Park** (<http://www.houstonzoo.org/>): The zoo is just across from Rice University campus in Hermann Park. Head over early Saturday morning for the Art Car Parade and then enjoy the rest of the morning/afternoon at the zoo or one of the nearby museums. All museums are within walking distance of Hermann Park/Rice University metro stop.
- **Houston Museum District** (<http://www.houstonmuseumdistrict.org/default.asp?id=1>): Just one metro stop from Rice University you can find the Houston Museum of Natural Science, Houston Museum of Fine Arts, Holocaust Museum, Jung Center, and many more. Students discounts may apply so be sure to show your university ID

Evening

Free – Dinner on Your Own – We recommend Rice Village

- **Rice Village** (<http://www.ricevillageonline.com/>): Pedestrian friendly shopping and dining area near Rice Village. Includes drugstore, bookstores, clothing stores, coffee shops, restaurants and more.

Sunday, May 13, 2007

7:30 AM

Depart Rice University/Houston for Bush Intercontinental Airport

- Houston Area Students who do not need transportation may make their own arrangements to arrive at IAH by 8:30 to begin check-in. This will enable your family or friends to drop you off at the airport if you prefer.
- A Super Shuttle van can be arranged departing from Rice University for those students who DO need transportation to the airport. Email nanojapan@rice.edu to confirm if you DO need transportation.
- Between 7:40 – 7:50: For the 6 students staying at the hotel we will make a reservation for Supper Shuttle Van to pick you up at the hotel and take you to the airport. #8085483

8:30 AM

Airport Check in – Continental

- **Proceed directly to the E-Ticket/Checked Baggage line. Do not stand in the long line for check-in as you should have already checked in for your flight online.**
- Provide Frequent Flyer Number to Ticket Agent upon Check-in
- Contact airline directly for any special meal or other requests
- We recommend you exchange at least \$200 USD into Japanese Yen prior to departure so that you have cash upon arrival in Japan.

10:50 AM

Continental Flight #7 Departs Houston IAH for Tokyo, Japan (NRT)

Monday, May 14, 2007

2:20 PM

Arrive Tokyo, Narita International Airport

- Collect Baggage and Clear Customs. Group should remain together during this process
- You will be met by Andrey, the on-site director, and Kristjan Stone, the Intro to Nanotech Instructor/RA, just outside of customs. Look for the NanoJapan sign.
- You will then have a short restroom break and Andre will allow time for students to exchange money if they have not already done so.

3:30 – 4:30 PM

Ship Excess Baggage to Sanuki Club Hotel

- Due to the nature of train travel in Japan it will be VERY difficult for you to travel to the hotel with two large pieces of luggage plus a carry-on. We strongly recommend that you use the baggage delivery service to send at least one piece of luggage to the hotel. Ideally, use the baggage delivery service for both pieces of checked luggage and have a change of clothes and toiletries for your first night in your carry-on.
- Baggage delivery service in Japan is quite reasonable and the best means of traveling (you will rarely see Japanese people on the trains with suitcases or large pieces of luggage). Your bags will be delivered to the Sanuki Club Hotel the next day and held at the check-in counter or delivered directly to your room.
- Estimated cost for shipping 1 suitcase to Sanuki Club is JPY 3,000

4:30 PM

Travel to Sanuki Club Hotel

- Andrey and Kirstjan will provide you with more details on exact travel route
- Have at least JPY 7,000 available to purchase your train and/or bus tickets for travel to the hotel.

Arrival at Sanuki Club & Check-in

6:00 PM

Hotel Check-in at the Sanuki Club

- We have requested non-smoking rooms though there may not be enough for our entire group the first week. Preference for non-smoking rooms will be given to those with asthma or extreme allergies and the Sanuki Club can switch the remaining students to non-smoking rooms as they become available
- Daily breakfast is provided by the NanoJapan program. You should request your breakfast ticket each night. Options are: Japanese Style, Udon Noodle, or American Style Breakfast. If you do not want to eat breakfast certain days please inform the desk each night so that they can remove this charge from the NanoJapan bill.
- See Guide for further details on Instructions for Foreign Guests.

Tuesday, May 15, 2007

Morning	Breakfast at Sanuki Club	
8:00 AM	<p>Travel to Tokyo Institute of Technology, Ookayama Campus</p> <ul style="list-style-type: none"> ▪ Andre and Kristjan will meet you in the lobby ▪ Walk to the Azabu-juban Station ▪ Board the Namboku Line in the direction of Meguro ▪ Make sure that you get a train that continues on to the Tokyu Meguro Line to Ookayama and Musashi-kosugi (most trains do this, but a few might just stop at Meguro, in which case a transfer can be made). ▪ Ride 8 stops to Ookayama station and exit the train. ▪ When exiting the train station, the Tokyo Tech campus main gate is to the left of the station and diagonally opposite the street. ▪ Language Classes are Held in: (TBD) ▪ See Campus Map in Appendix 	
9:00 - 12:00 PM	<p>Language Classes – Locations TBD</p> <ul style="list-style-type: none"> ▪ Beginning Class 1 – Building S6 – Room 31: Alec Walker, Jeffrey Russom, Liang Liu, Valla Fatemi, Stephen Goebel ▪ Beginning Class 2 - Building S6 – Room 32: Kriti Charan, Kanes Sutuntivorakoon, Ethan Woo, Gleb Zhelezov, Craig Corcoran ▪ Intermediate Building S6 – Room 22: Andrew Bradshaw, Austin Head, Nathan Brooks ▪ Advanced - Building S6 – Room 36: Matthew Carlson, Yiming Wang, Paul Thompson 	Bring your Japanese for Busy People Book/s, Notebook, Pen/Pencil and any Workbooks you may have purchased.
12:00 to 1:00	<p>Lunch – Tokyo Tech Cafeteria (see campus map)</p> <ul style="list-style-type: none"> ▪ Kristjan will meet you outside of your classes to show you to the cafeteria 	
1:00 to 2:30	<p>Purchase & Activate Japanese Pre-Paid Cell Phones</p> <ul style="list-style-type: none"> ▪ Andre will take the group to a convenient Softbank Phone Shop. You will need to bring your passport and/or a photocopy of your passport with you. ▪ Estimated cost of phone will be approximately \$50 USD. You will also purchase a phone card to put minutes on your phone and replacement cards can be purchased at any nearby convenience store (konbini). You are responsible for these expenses. ▪ Program ER Numbers into your Phone (To Be Provided) 	<p>911 DOES NOT WORK IN Japan!</p> <p>ER Numbers may not work from all cell phones at all times and English-speaking operators may not be available. Be sure to call the English Language Helpline if you need assistance.</p>
2:30 to 4:30	<p>Tokyo City Tour - Led by Andre</p> <ul style="list-style-type: none"> ▪ Shibuya & Meiji Shrine Area ▪ Concludes with a Walking Tour of Azabujuban area (Post Office with Int'l ATM, 100 Yen Store, Grocery Store, Konbini, Restaurants) ▪ Medical Clinic in Azabu-juban neighborhood 	

Wednesday, May 16, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
8:00 AM	Travel to Tokyo Institute of Technology, Ookayama Campus <ul style="list-style-type: none"> ▪ Andrey will not go with you this morning but Kjristen will. Follow same directions as above. 	
9:00 to 12:30 PM	Language Classes – Locations TBD <ul style="list-style-type: none"> ▪ Beginning Class 1 – Building S6 – Room 35 ▪ Beginning Class 2: – Building S6 – Room 37 ▪ Intermediate: – Building S6 – Room 38 ▪ Advanced: – Building S6 – Room 36 	Bring your Japanese for Busy People Book/s, Notebook, Pen/Pencil and any Workbooks you may have purchased.
12:00 to 2:00 PM	Lunch – Tokyo Tech Cafeteria or surrounding restaurants (see campus map)	
2:00 to 4:00 PM	Introduction to Nanotechnology Course, Kristjan Stone	South Building #6 - Room 36
4:30 PM	Return to Sanuki Club Hotel on Your Own. Dinner on your own.	

Thursday, May 17, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
8:00 AM	Travel to Tokyo Institute of Technology, Ookayama Campus <ul style="list-style-type: none"> ▪ You will travel to Tokyo Tech on your own. Neither Andrey or Kjerstin will accompany you this morning. If you do not attend language classes for any reason your teachers will notify the NanoJapan program. 	
9:00 to 12:00 PM	Language Classes <ul style="list-style-type: none"> ▪ Beginning Class 1 – Building S6 – Room 34 ▪ Beginning Class 2: – Building S6 – Room 37 ▪ Intermediate: – Building S6 – Room 38 ▪ Advanced: – Building S6 – Room 36 	
12:00 to 3:00 PM	Lunch – On your own.	
3:00 to 5:00 PM	Introduction to Japanese History and Government; Lecturer: Dr. Roger Buckley , a professor who teaches in Tokyo and Oxford, Author of "The United States in the Asia-Pacific since 1945" (Cambridge 2002) "Japan Today"	South Building #6 - Room 36
Evening	Return to Sanuki Club. Dinner on your own.	
7:00 PM	Introduction to a Japanese Grocery Store, Andrey <ul style="list-style-type: none"> ▪ How to read labels and prices in Japanese ▪ Discounted Items (day old-bread, bento boxes, etc.) ▪ Basic Food Staples and Ready-made Options ▪ Introduction to Japanese brands and foods that may be cheaper than foreign imports 	

Friday, May 18, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
8:00 AM	Travel to Tokyo Institute of Technology, Ookayama Campus	
9:00 to 12:00 PM	Language Classes <ul style="list-style-type: none">▪ Beginning Class 1 – Building S6 – Room 35▪ Beginning Class 2: – Building S6 – Room 37▪ Intermediate: – Building S6 – Room 38▪ Advanced: – Building S6 – Room 36	
12:00 to 2:00 PM	Lunch – On Your Own	
2:00 to 3:30 PM	Introduction to Nanotechnology Course, Kristjan Stone	South Building #6 - Room 36
Evening	Free	

Saturday, May 19, 2007

7:00 – 9:00 AM	Breakfast at Sanuki Club	
Morning	Free	
12:00 PM	Afternoon Cultural Excursion - REQUIRED <ul style="list-style-type: none">▪ Guide will meet you in the lobby of the Sanuki Club and you will travel to the museum via the JR Line or Subway. You are responsible for your Metro and/or JR line ticket.▪ Guide: Ms. Shoko Tsujimura	
1:00 PM	Lunch at a Japanese Restaurant Near Museum – Lunch is provided	
2:30 PM	Tokyo Edo Museum – Entrance Fee is included	
3:45 PM	Sumo Tournament: Chair Seat – Ticket Included	
6:00 PM	Return to Sanuki Club Hotel. You are responsible for your Metro and/or JR Line ticket.	

Sunday, May 20, 2007

	Free Day in Tokyo. Enjoy!	
7:00 PM	<ul style="list-style-type: none">▪ Consult your Tokyo Travel Guide for recommendations or▪ See http://www.japan-guide.com/e/e3051.html for ideas	

Monday, May 21, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
9:00 to 12:30 PM	Language Classes <ul style="list-style-type: none">▪ Beginning Class 1 – Building S6 – Room 31▪ Beginning Class 2: – Building S6 – Room 37▪ Intermediate: – Building S6 – Room 38▪ Advanced: – Building S6 – Room 36	
12:00 to 2:00 PM	Lunch – On Your Own	
2:00 to 4:00 PM	NanoJapan Advisor Lecture: Prof. Shigeo Maruyama, University of Tokyo	South Building #5 - Room 21

Tuesday, May 22, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
9:00 to 12:00 PM	Language Classes <ul style="list-style-type: none"> ▪ Beginning Class 1 – Building S6 – Room 31 ▪ Beginning Class 2: – Building S6 – Room 21 ▪ Intermediate: – Building S6 – Room 22 ▪ Advanced: – Building S6 – Room 36 	
12:00 to 2:00 PM	Lunch – On Your Own	
2:00 to 4:00 PM	Overview of Japanese Business and Technology Today; Lecturer, Mr. Tim Kelly , Tokyo Bureau Chief of Forbes (Journalist)	South Building #6 - Room 36
Evening	Free	

Wednesday, May 23, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
8:00 AM	Travel to Tokyo Institute of Technology, Ookayama Campus	
9:00 to 12:30 PM	Language Classes <ul style="list-style-type: none"> ▪ Beginning Class 1 – Building S6 – Room 35 ▪ Beginning Class 2: – Building S6 – Room 37 ▪ Intermediate: – Building S6 – Room 38 ▪ Advanced: – Building S6 – Room 36 	
12:00 to 2:00 PM	Lunch – On Your Own	
2:00 to 4:00 PM	Introduction to Nanotechnology Course, Kristjan Stone	South Building #6 - Room 36
5:00 to 6:00 PM	Dinner On Your Own	
7:00 – 8:00 PM	Expat Q&A Session – Tentative <ul style="list-style-type: none"> ▪ Meet with Expats Currently Living and Working in Tokyo ▪ General Overview of life in Japan for foreigners ▪ Bottled water will be provided during official session from 7 - 8 ▪ After 8:00 pm you and the speakers may choose to continue your discussion on the patio of the hotel and order further drinks and/or appetizers at your own expense. ▪ Please be respectful of the speakers' time and realize that some may need to leave promptly at 8:00 to return home as they will likely be working the next morning. ▪ Come prepared with some questions you would like to address to the speakers and feel free to ask them some of the more controversial or sensitive questions about living in Japan that you may not have felt comfortable addressing to others. 	Sanuki Club Meeting Room – Andrey and/or hotel staff will direct you

Thursday, May 24, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
8:00 AM	Travel to Tokyo Institute of Technology, Ookayama Campus	
9:00 to 12:00 PM	Language Classes <ul style="list-style-type: none"> ▪ Beginning Class 1 – Building S6 – Room 33 ▪ Beginning Class 2: – Building S6 – Room 34 ▪ Intermediate: – Building S6 – Room 38 ▪ Advanced: – Building S6 – Room 36 	
12:00 to 1:00 PM	Lunch – On Your Own	
1:30 to 4:30 PM	Site Visit to Xilinx or Nanotechnology Company – TBA By Patrick Frantz <ul style="list-style-type: none"> ▪ Meet at front gates of Tokyo Tech and travel to Xilinx ▪ 1:50 Arrive as ONE GROUP at Xilinx ▪ 2:00 Xilinx Overview & Japanese Semiconductor Industry ▪ 2:45 Q&A on Business in Japan & Expat Experience ▪ Conclusion & Return to Hotel 	<p>Xilinx KK Office, Art Village Osaki Central Tower, 4F</p> <p>Los Angeles & San Francisco Conference Rooms</p>
Evening	Free	

Friday, May 25, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
8:00 AM	Travel to Tokyo Institute of Technology, Ookayama Campus	
9:00 to 12:00 PM	Language Classes <ul style="list-style-type: none"> ▪ Beginning Class 1 – Building S6 – Room 35 ▪ Beginning Class 2: – Building S6 – Room 32 ▪ Intermediate: – Building S6 – Room 33 ▪ Advanced: – Building S6 – Room 36 	
12:00 to 2:00 PM	Lunch – On Your Own	
2:00 to 4:00 PM	Introduction to Nanotechnology Lecture, Kristjan Stone	South Building #6 - Room 36
4:00 to 5:00 PM	Learn to Play Go: The National Game of Japan - TBD	TBD
Evening	Free	

Saturday, May 26, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club
8:30 AM	Day trip to Nikko with optional Overnight <ul style="list-style-type: none">▪ Kristjan and the guide, Ms. Miyuki Izu, will meet you in the lobby of the hotel▪ 9:32 AM Travel by JR Line to Nikko – Can use a JR Rail Pass if you wish to activate it at this time or purchase the ticket separately - Estimated cost JPY 3,000 one-way
11:17 AM	Arrive Nikko <ul style="list-style-type: none">▪ You will pay your own bus/taxi/train fare in Nikko▪ Entrance fees will be included for Toshogu Shrine, Futarasan Shrine & Rinnoji Temple.▪ During this tour students will purchase lunch on their own and guides will suggest appropriate restaurants/eating times based on schedule
4:43 PM	Depart Nikko for Tokyo – Estimated cost of one-way JR Ticket JPY 3,000 one-way
6:44	Arrive Tokyo and take subway back to Sanuki Club
Evening	Free – Dinner on your own

Sunday, May 27, 2007

	Free Day in Tokyo. Enjoy!
7:00 PM	<ul style="list-style-type: none">▪ Consult your Tokyo Travel Guide for recommendations or▪ See http://www.japan-guide.com/e/e3051.html for ideas

Monday, May 28, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club
8:00 AM	Travel to Tokyo Institute of Technology, Ookayama Campus
9:00 to 12:30 PM	Language Classes <ul style="list-style-type: none">▪ Beginning Class 1 – Building S6 – Room 32▪ Beginning Class 2: – Building S6 – Room 37▪ Intermediate: – Building S6 – Room 38▪ Advanced: – Building S6 – Room 36
12:00 to 2:00 PM	Lunch – On Your Own
2:00 to 4:00 PM	NanoJapan Research Advisor Seminar, Prof. Kohei Itoh, Keio University
Evening	Free

South Building #5 -
Room 21

Tuesday, May 29, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
8:00 AM	Travel to Tokyo Institute of Technology, Ookayama Campus	
9:00 to 12:00 PM	Language Classes <ul style="list-style-type: none">▪ Beginning Class 1 – Building S6 – Room 31▪ Beginning Class 2: – Building S6 – Room 21▪ Intermediate: – Building S6 – Room 22▪ Advanced: – Building S6 – Room 36	
12:00 to 2:00 PM	Lunch – On Your Own	
2:00 to 4:00 PM	Introduction to Japanese Culture & Society; Lecturer: Prof. Keiko Packard , Business consultant, a cultural instructor, and university lecturer in Japan. Author of "Old Tokyo" (Oxford University Press 2002).	South Building #6 - Room 36
Evening	Free	

Wednesday, May 30, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
8:00 AM	Travel to Tokyo Institute of Technology, Ookayama Campus	
9:00 to 12:30 PM	Language Classes <ul style="list-style-type: none">▪ Beginning Class 1 – Building S6 – Room 35▪ Beginning Class 2: – Building S6 – Room 37▪ Intermediate: – Building S6 – Room 38▪ Advanced: – Building S6 – Room 36	
12:00 to 2:00 PM	Lunch – On Your Own	
2:00 to 4:00 PM	Introduction to Nanotechnology Course, Kristjan Stone	South Building #6 - Room 36
5:00 to 6:00 PM	Dinner on Your Own	
Evening	Evening Event – TBD – Andrey will provide more information	

Thursday, May 31, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
8:00 AM	Travel to Tokyo Institute of Technology, Ookayama Campus	
9:00 to 12:00 PM	Language Classes <ul style="list-style-type: none">▪ Beginning Class 1 – Building S6 – Room 33▪ Beginning Class 2: – Building S6 – Room 34▪ Intermediate: – Building S6 – Room 38▪ Advanced: – Building S6 – Room 36	
12:00 to 1:00 PM	Lunch – On Your Own	
2:00 to 4:00 PM	Introduction to Relationship Between Japanese Higher Education & Research, NSF Tokyo Office, Larry Weber	South Building #6 - Room 36
Evening	Free	

Friday, June 1, 2007

7:00 – 8:00 AM	Breakfast at Sanuki Club	
8:00 AM	Travel to Tokyo Institute of Technology, Ookayama Campus	
9:00 to 12:00 PM	Language Classes <ul style="list-style-type: none">▪ Beginning Class 1 – Building S6 – Room 35▪ Beginning Class 2: – Building S6 – Room 37▪ Intermediate: – Building S6 – Room 38▪ Advanced: – Building S6 – Room 36▪ Present Jikko Shokai with your Language Teachers▪ Present your Language Teachers with small gifts of appreciation either individually or from your class	
12:00 to 2:00 PM	Lunch – On Your Own	
2:00 to 4:00 PM	Introduction to Nanotechnology Course, Kristjan Stone	South Building #6 - Room 36
Evening	Free	

Saturday, June 2, 2007

7:00 – 8:00 AM Breakfast at Sanuki Club

Day **Free Day in Tokyo**

7:00 – 8:00 PM **Closing Dinner – Monsoon Café in Azabu-Juban**

- Language and other Orientation Program Teachers/Advisors will be invited.
- http://www.monsoon-cafe.jp/jp/azabu_juban/home/location

10:00 PM - ??? **Optional Closing Karaoke Bash**

- Andrey and Kristjan will speak with you to determine if there is adequate interest to arrange for a Karaoke Night for closing. This is an optional event and the NanoJapan program will only help you locate an appropriate room/location.
- Students and any guests are fully responsible for all costs including room rental, beverage charges and snacks.
- Beverages can be very expensive and there may be minimum drink order per room. Andrey and Kristjan will provide you with full details.

Sunday, June 3, 2007

7:00 – 8:00 AM Breakfast at Sanuki Club

Morning **Check-out of Sanuki Club Hotel**

- You can ship your baggage from the Sanuki Club directly to the address of your dormitory or apartment if you wish this morning or the evening before. This is highly, highly recommended especially if you will be traveling by yourself and is quite useful even for students who will stay in the Tokyo area
- Be sure to return all room keys and other items. You will be billed for anything you take.

Day **Travel to Research Host Institutions**

- Check-out of Sanuki Club Hotel by 11:00 AM
- We **strongly** encourage you to have your luggage shipped directly from the hotel to your host institution.
- Obtain the exact address of where your bags should be shipped to from your advisor and speak with the Sanuki Club front desk to determine what day/time you will need to have your bags ready for pick-up at the hotel.
- See <http://www.japan-guide.com/e/e2278.html> for more information on luggage delivery service.

June 4 – July 5, 2007: Research Internships

July 6, 2007 – Travel to Kyoto

Morning	<p>Travel to Kyoto</p> <ul style="list-style-type: none"> ▪ You will be responsible for making your own travel arrangements to/from Kyoto and most students will likely use the Shinkansen. Other options include overnight or highway busses. ▪ If you would like to have more sight-seeing time in Kyoto plan to arrive early in the morning. You can store your bags at the left baggage or in baggage lockers that are easily accessible at Kyoto Station. ▪ See the Japan Guide.com Kyoto Guide for more information on traveling to Kyoto, Kyoto Station and tourist attractions. http://www.japan-guide.com/e/e2158.html
3:00 PM	<p>Check-in at IORI.</p> <ul style="list-style-type: none"> ▪ Official check-in with IORI will begin at 3:00 pm. It will be very difficult for you to find the IORI Sujiyacho Machiya on your own as it is located in the old section of Kyoto with many winding and not clearly marked streets. ▪ We strongly, strongly recommend that you print off the IORO Sujiyacho map and driving directions in Japanese prior to departure and give these to your cab driver upon arrival. They will then take you directly to the Sujiyacho. ▪ After you check-in and drop off your bags you will have free time. Be sure that you take an IORI card or the map with you before you leave so you can give this to your taxi driver to get you back to the Sujiyacho.
5:30 PM	<p>Introduction to IORI Machiya and Rules for your Stay – Large Tatami Mat Room of Sujiyacho</p>
6:00 – 7:00 PM	<p>NanoJapan Mid-Program Meeting, Facilitated by Dr. Cheryl Matherly</p> <ul style="list-style-type: none"> ▪ You will meet in the large room of the Sujiyacho at IORI ▪ Be prepared to discuss your experience in Japan thus far and any concerns or questions you may have. ▪ Cheryl will share feedback from this meeting with Prof. Kono prior to his visit to each of you at your research host institution.
Evening	<p>Free – Dinner on your Own</p>

July 7, 2007 – IORI Cultural Workshop

Breakfast	<p>Not Provided – Purchase Breakfast on your own at a nearby bakery (ask IORI staff)</p>
9:00 – 9:30 AM	<p>Orientation Program</p>
9:30 – 11:00 AM	<p>Tea Ceremony Class</p>
11:00 – 11:30 AM	<p>Break: Coffee & Snacks Provided</p>
11:30 – 1:00 PM	<p>Noh Dance (Shimai) Class</p>
1:00 – 2:00 PM	<p>Lunch – Not Included. Staff will direct you to nearby dining options.</p>
2:00 – 3:30 PM	<p>Japanese Martial Arts Class</p>
3:30 – 4:00 PM	<p>Break: Coffee & Snacks Provided</p>
4:00 – 5:30 PM	<p>Japanese Calligraphy Class</p>
5:30 – 6:00 PM	<p>Program Wrap-up and Conclusion</p>
Evening	<p>Free – Dinner on your own</p>

July 8, 2007 – Depart Kyoto for Research Internships

Morning	Breakfast on your own
Day/Afternoon	Free Sightseeing in Kyoto <ul style="list-style-type: none">▪ IORI will provide you with details on when you need to check out▪ You may be able to leave your bags at IORI but we do not recommend this as the Sujiyacho is not very conveniently located to Kyoto Station. If you will be sightseeing it will be far easier to take your bags to Kyoto Station and leave them at the left baggage or lockers located throughout the station. It will be far easier to find your way back to Kyoto Station than to IORI and this will enable you to leave whenever you wish.▪ If you would like to spend an extra night in Kyoto you will be responsible for making your own hotel arrangements. You will not be able to stay an extra night at IORI – look for other hotel, hostel or guesthouse options in the Kyoto folder in OwlSpace.
Afternoon/Evening	Travel back to Research Host University

July 9 – August 7, 2007 – Research Internships

August 8, 2007 – Depart Tokyo for US

Morning/Day	Travel/Return to Tokyo for departure from Narita Airport <ul style="list-style-type: none">▪ We strongly encourage you to have your luggage shipped directly from your research host to Narita Airport.▪ See http://www.japan-guide.com/e/e2278.html for more information on luggage delivery service.
1:30 PM	Begin Check-in for your International Flight <ul style="list-style-type: none">▪ Continental Flight #6 direct to Houston, TX
3:35 PM	Continental Flight #6 Departs from Narita <ul style="list-style-type: none">▪ Gain one day as you cross international date line
1:55 PM	Flight Arrives into Bush Intercontinental Airport (IAH) <ul style="list-style-type: none">▪ Transportation will be provided via a shuttle.▪ More details on transportation and hotel accommodations will be provided at a later date.

August 9, 2007 –Re-entry Program

Morning	Breakfast at Hotel
Day	Re-entry Program <ul style="list-style-type: none">▪ NanoJapan Program Overview▪ Re-entry and Reverse Culture Shock▪ OPI – Japanese Oral Proficiency Interviews will be scheduled▪ Post IDI Assessments will be done▪ Preparation & Set-up of posters for RQI Colloquium▪ Lunch will be provided
Evening	Free – Dinner on your own

August 10 , 2007 – RQI Colloquium

Morning	Breakfast at Hotel. Check-out of hotel and bring luggage to Rice University in the morning.
Day	RQI Colloquium <ul style="list-style-type: none">▪ Complete OPI Assessments▪ Complete IDI Assessments▪ Poster Presentation over lunch▪ Attend Sessions/Presentation of RQI Presenters
Dinner	Catered/Provided by RQI
Evening	Depart Houston for Home

International Air Travel Tips: Please keep the following in mind when preparing for your international flights.

- DO NOT PACK YOUR PASSPORT!!! Carry this and all other important documentation in your carry-on luggage. Also make photocopies of your passport to have on hand in case these are needed should your passport be lost or misplaced.
- Carefully review the TSA regulations for carry-on luggage. Remember the 3-1-1 rule about liquids and gels in your carry-on
- Consult Continental.com for carry-on and checked luggage restrictions. Going overweight on your luggage can be very expensive.
- Try, if at all possible, to only check one large suit-case and one smaller or medium size suit-case. Rooms and closet space in Japan are much smaller than here in the US and you may find that your luggage will take up almost all the floor space in your room.
- Pack at least one change of clothes in your carry-on so that you can use the baggage delivery service to get your luggage from Narita Airport to the Sanuki Club.
- Trust us on the Baggage Delivery Service – it is worth the \$25 bucks per bag.

Money

- You will need to have Japanese Yen available upon arrival to purchase your bus/train tickets to the Sanuki Club and pay for any baggage delivery service.
- Plan to exchange at least \$200 into JPY at the airport in Houston before boarding the plane or exchange or withdraw Yen upon arrival in Tokyo.
- Contact your bank now if you have not already done so to inform them you will be using your ATM/Debit card while out of the country and ask if they can increase your daily withdrawal limit as this will save you a lot of money on international ATM costs. The 1-800 number is on the back of your card.
- Ask your bank or credit card company if they have any ATMs or for their toll-free number to use while in Japan should you need to contact them. You can also refer to the financial information in Folder 2 of the OwlSpace. If they do you may want to plan to visit this ATM to save on ATMs fees for withdrawals while abroad.

Luggage Delivery Service - Takuhaibin: Takuhaibin is a convenient service for sending parcels, luggage and various other types of goods from door to door nationwide. Delivery is usually on the next day, and costs are moderate. Tourists with a lot of luggage can consider takuhaibin as a means to send their luggage from the airport to a hotel or between hotels, in order to avoid hauling heavy luggage onto crowded trains and up and down stairways. You can find the counters of several takuhaibin delivery companies in the arrival lobbies of airports.

Delivery is usually on the next day, although for short distances same day deliveries may be possible. On the other hand, sending parcels to distant locations, such as Hokkaido or Okinawa, can take two days. Desired drop-off times can be specified. When shipping luggage from the Sanuki Club hotel to your research host advisor speak with the hotel front desk at least three days prior to departure to determine by what day and time you should have your luggage ready by for shipment to your lab and/or housing.

See <http://www.japan-guide.com/e/e2278.html> for more information.

Sanuki Club: During the three-week orientation program in Tokyo all NanoJapan participants will stay at the Sanuki Club hotel in the Ropongi Hills area of Tokyo. The NanoJapan program will cover all hotel room costs and breakfast will also be provided. Students will be responsible for any phone or other incidental room charges they may incur. Students will also be responsible for purchasing lunch and dinner each day, though lunch can be purchased at the Tokyo Institute of Technology cafeteria for approximately JPY 500.

A great map of the Sanuki Club can be found online at http://www.sanuki-club.com/English/top_english.htm.

While staying at the Sanuki Club students will have a private room but will use shared bathroom facilities, similar to a university dormitory. Rooms at the Sanuki Club are quite small but are furnished with a single-bed, television, desk and small closet. Guests will also be provided with a Yukata (Japanese-style robe), towel and slippers. A picture of the single room can be found below:



Kristjan Stone, the Introduction to Nanotechnology instructor, will also be staying at the Sanuki Club and serving as a resident advisor. He will provide you with his room number and Japanese cell phone and should be contacted in case of any issues or concerns. The Sanuki Club staff will also know to contact him should they have any issues or concerns with any of the NanoJapan students.

- **In the past the Sanuki Club has declined to allow other university student groups to return to their hotel in future years due to issues with their behavior and respect for the hotel and their other guests. DO NOT ALLOW THIS TO HAPPEN TO NANOJAPAN!**
- **Last year the Sanuki Club staff and hotel were so impressed with the NanoJapan students that they personally asked and invited us to return to the hotel for this year.**
- **Please remember that this is a working hotel, there are other guests and that at all times you should conduct yourself in a respectful and culturally appropriate manner.**

A few considerations to keep in mind while at the Sanuki Club:

- To open your room door please use your room key
- To close your room door please push the bottom inside of your doorknob and then close the door.
- When leaving your room, make sure that you have your room key and that the door is locked.
- Smoking is not allowed in your room or in the hallways or other passageways.
- Single Occupancy rooms do not have their own bathroom and toilet. You will instead use shared bathroom facilities.
- The Female-only Private Bathroom is located on 7F
- Other Private Bathroom facilities are located on 5F, 9F and 10F
- The Large Bath can be found in the Basement. Hours are:
 - 5:00 PM to 3:00 AM
 - 5:00 AM to 9:00 AM
 - Females may request a card key from the front desk for the female-only section of the large bath. You will leave your room key with the front desk in exchange for the bath key. You must then return the bath key to the front desk to receive your room key.

Vending Machines

- Beer, soft-drink, and cigarette vending machines are located in the basement.
- Eating and Drinking is only allowed in your private room, the hotel restaurant, or other designated locations.
- You may not bring food or drinks into the public lobby/lounge areas of the Sanuki Club.
- If you are found to be eating or drinking outside food in the lobby or other public areas you will be asked to return to your room.

How to Place an International Call

- Please refer to the green guide-book that is located on your desk for calling instructions.
- International calls are VERY expensive but incoming calls on your cell phone are free. Once you receive your Japanese cell phone and number email this to your family and friends so they can call you. You will also have internet access at the hotel and the TUJ facilities.

Yukata (Robes)

- Each room has a Yukata (Japanese-style Robe) provided. This is for your use during your stay at the Sanuki Club and must be left in your room upon check-out.
- The Sanuki Club reserves the right to charge guests for any Yukata that is not left in the room.

Guests/Lounge

- If you have guests while staying at the Sanuki Club you must meet with them in the public lounge/lobby areas.
- Guests are not allowed in your rooms. Please contact the hotel desk for further questions/concerns regarding the guest policy.
- There is also a Patio Bar in the lounge and outdoor patio area of the hotel. You can order beverages and light snacks/appetizers
- This is the only food or beverages that can be consumed on the patio or in the lobby area.
- The public lounge/lobby has computers with internet access. These are for use by all hotel guest so please limit your use to no more than 15 minutes at a time.
- Please be respectful of other guests will using the wireless internet access in the lobby

Language Courses: Your language courses will be taught by instructors from the MLC-Meguro Language Center. You will be divided into small-groups for classes and books will be provided. You should bring your Japanese for Busy People texts, a notebook, pen and pencil to the class on the first day. See the Language Resources on the NanoJapan OwlSpace site for further information on MLC and their offerings.

- Remember that it is ***extremely*** rude to be late in Japan. Please ensure that you arrive on-time to all language classes. If you are late or miss any language classes your teachers will inform the NanoJapan program.

Cellular Phones: On Tuesday afternoon the on-site director Andrey will take you to purchase and activate your Japanese pre-paid cell phone. Your US or other international cell phone will NOT work in Japan as it is still on a unique, domestic cell phone system. The basic phone model which we recommend purchasing will have free incoming calls and the ability to send short and long emails. You will purchase pre-paid cell phone cards at local convenience stores and should always ensure you have minutes on your phone in case of emergencies. International calls are quite expensive though incoming calls are free.

To purchase these phones you MUST bring your passport with you on Tuesday. All NanoJapan students are required to purchase a cell phone as this will be our primary means of communicating with you during an emergency and enable you to communicate easily with your research group and other program participants. It is estimated that the basic phone will cost approximately \$50 USD and your phone cards will vary based on your usage. Andrey will provide further details.

NanoTech Course: Your NanoTech course will be taught by Kristjan Stone under the direction of Junichiro Kono. Students from the Tokyo Institute of Technology may join you for this course. There is no required text, rather the course will utilize presentation, handouts and other readings. Kristjan will utilize OwlSpace for course assignments and to post applicable resources. You will be asked to give a short presentation of a paper from your research group related to the project that you will be working on as part of this course.

Japanese Culture and Society: The NanoJapan program has arranged topical lectures and cultural excursions to provide you an introduction into Japanese Culture & Society. These lectures will help you to better understand the cultural framework that you will be living in during this summer and we would encourage you to ask many questions to our speakers and guides. Most talks will be held at Tokyo Tech in the afternoon though there are a few afternoon events such as the Tokyo City Tour and Xilinx Company Visit. More details on these will be provide by Andrey and/or NanoJapan program administration.

Weekend Day Trips: The NanoJapan program has arranged for two weekend day trips for our students this year. These are required events for the NanoJapan program and you will be expected to attend. You will have the opportunity to visit the Tokyo Edo Museum and attend a Sumo Tournament along with a day trip to Nikko. Andrey will provide you with full details and the estimated costs for these trips. The guides for these trips are provided but you may be responsible for purchasing transportation (Tokyo Metro or JR Lines) and entrance fees or tickets. You would also be responsible for lunch or other meals/snacks.

Students will also be able to select an optional Nikko Overnight trip and stay in Nikko Saturday night to give you more time for sight-seeing. See the following websites for more information:

Edo Tokyo Museum: <http://www.edo-tokyo-museum.or.jp/english/index.html>

Sumo Wrestling in Japan: <http://www.japan-guide.com/e/e2080.html>

Nikko Travel Guide: <http://www.japan-guide.com/e/e3800.html>

Evening Events: There will also be some evening events planned on Thursday or Wednesday nights. These will provide you with an opportunity to learn more about Tokyo and to possibly interact with some Japanese students from area universities. Andrey will provide more information on these events and any applicable costs.

Sunday, June 3 - Checkout and Travel to Host Institutions: On Sunday all participants must check out of the Sanuki Club and travel to your host institution. You should ask your research host for detailed travel instructions (if these have not already been provided) and Andrey will assist you with these as needed. You will be responsible for paying all transportation expenses to your host institution.

From this point forward you will be responsible for all housing, meal, transportation, language course and other costs you may incur while at your host institution. You may use your NanoJapan stipend towards any of these expenses and should carefully budget to ensure you have enough money for your housing upon arrival. Some institutions may require that you pay your housing costs in full upon arrival so you should check with your host institution regarding this.

Research Internship: By now you should have been in contact with your research host regarding your project and other particulars to your research host institution. Some things to keep in mind:

- We have asked all research hosts to grant you at least 10 hours per week of release time to pursue further Japanese language study. This may be done via on-campus courses or tutors or via individually arranged tutoring sessions. You will be responsible for all language study costs and these will vary by institution.
- Keep in mind that if you want to enroll in JAPA 201 upon your return you will need approximately 100 hours of language study. You will receive 60 hours during your orientation and will keep the books you used. You can elect to continue to study independently though we **strongly** encourage you to take advantage of whatever formal resources may exist on your campus.
- You are responsible for all meals costs during your internship. Many institutions have made arrangements for you to utilize the on-site cafeteria for lunch and/or dinner though you may need to purchase meals at nearby restaurants. Some locations also have kitchen facilities available so that you can purchase and make food on your own. Please ask your research host to have a student give you a tour of local restaurants and groceries stores upon arrival so you can become familiar with what options are available.
- You are responsible for all transportation and commuting costs. These will vary based on your location. Please refer to your individual guide.
- **Travel back to Tokyo:** You are also responsible for travel back to Tokyo for the Mid-Program Meeting and for your return flight on August 8. Be sure you take these costs into consideration with determining your spending budget. You can typically use a credit card for most long-distance train tickets if needed.

Mid-Program Meeting Mid-Program Meeting in Kyoto: The weekend of July 6, 7, and 8th we will hold our mid-program meeting in Kyoto. You will be expected to make your own transportation arrangements to and from Kyoto. Your hotel accommodations for Friday and Saturday night are provided by the program. On Friday you will meet with Dr. Cheryl Matherly as a group to discuss the progress of the program and on Saturday you will have an all day cultural arts program. Sunday will allow you some free sightseeing time in Kyoto and in the afternoon/evening you can return to your research host institution.

- **IORI Machiya:** http://www.kyoto-machiya.com/www_english/weekly/index.html
- **Origin Arts Program:** http://www.kyoto-machiya.com/www_english/culture/index.html
- **Travel Guide to Kyoto:** <http://www.japan-guide.com/e/e2158.html>

Your research advisor already knows that you will need release time for this Friday but once you arrive at your research host you should go over the schedule with him again to confirm. You will also need to plan your research project around missing this day of work. IF you have a JR Rail Pass and would like to consolidate all of your sight-seeing travel into one week you may wish to speak with your advisor about taking an additional day or two off after or before the mid-program meeting. The pass is activated on the first day you use it so if you depart on Friday, May 6 you would have until Thursday to complete the pass. However, your advisor's approval of an extended holiday must be received first and you must also receive approval from the NanoJapan program. Approval will be dependent upon the status of your research project. **Site**

Visits to Host Institutions: Prof. Junichiro Kono of Rice University will be in Japan the last part of July. He will personally visit each student and research host to meet with you regarding the progress of your research in relation to the NanoJapan program. During this visit you should address any research-specific concerns you have with him that you prefer to discuss in person. However, if you have questions or concerns at any time please contact the NanoJapan program via phone or email so that we may address these in as timely a manner as possible. More details on the exact date of your visit from Dr. Kono will be provided once his exact travel schedule has been confirmed.

Returning to Houston – August 8, 2007: You will be solely responsible for transportation back to Tokyo and check-in for your international flight at Narita airport. Again, we strongly encourage you to use the baggage delivery service for your large luggage.

Your research internship will officially end on Tuesday, August 7 but provided you maintain prior approval from your research advisor and the NanoJapan program you may elect to end your internship on Friday, August 4 and spend the last four days in Japan traveling or sight-seeing. Approval of this request would depend on the progress of your research project and this is something you should determine with your advisor and/or graduate mentor upon arrival at your lab. This request may not be approved if you have previously taken extra time off during the Mid-Program Meeting (see below). Be sure that you also coordinate the check-out date for your housing to avoid additional charges.

However, you may also wish to your last few days in Japan with the friends you have made at your research host institution and it is likely they will want to have a farewell dinner or other event for you prior to departure. Also be sure that you have a nice gift for your research advisor and others who have assisted you at your host institution. Refer to the Pre-Departure Guide for gift ideas.

Arriving in Houston – August 8, 2007: Transportation from the airport will be provided via a shuttle and hotel accommodations and daily breakfast will be provided for Wednesday and Thursday nights. Most meals will also be included though dinner on Thursday night will be on your own. If you DO NOT wish to stay at the hotel please contact the NanoJapan program to confirm this no later than July 15, 2007. If you do not stay at the hotel with the other students you will be responsible for arranging all of your travel to/from end of program events.

The last two days of the program in Houston are required parts of the NanoJapan program. More information on these final two days and the RQI Symposium will be made available at a later date.